Important Information for Parents, Grades 9-12

Forms to Complete

Please return the following forms, as applicable, to Character Education/Civics/Homeroom teachers within the first week of school. All of these forms are available on our school website, www.mvrcs.com.

- Parent-Student Handbook Compact (last page of the Handbook)
- Junior/Senior Lunch Permission Slip (if applicable)
- 2019-2019 Indemnity Form
- Free and Reduced Meals application (if applicable)

Note that juniors and seniors will not be allowed off-campus lunch privileges without turning in the required permission slip.

First Day of School: August 21, 2019

Grades 9-12 Regular Drop-Off/Pick-Up Procedures

Many of our students will be traveling to the high school, via MVRCS school bus, from the main campus. Students must arrive at the main campus at 770 Salem St. no later than 7:20 am so that they can board the buses for the high school. Parents are responsible for transporting those that miss the bus.

Students who will be walking or traveling to the high school via car or public transportation are asked to arrive between 7:40 am and 7:55 am. Students will not be allowed into the building prior to 7:30 am. The school day ends at 3:15 pm. Bus dismissal procedure begins at the dismissal time.
Those students receiving after school detention will serve the detention at the high school facility until 4:20 pm. Parents are responsible for picking up their student at 4:20 pm from the high school facility or for making other transportation arrangements.

Parking 9-12
Parking is not allowed in the lot at the high school site, and is limited in the surrounding areas. **Drop-off/pick-up for high school students takes place only on Highland Ave. Please do not drop off or pick up on Charles St. or in the Monsignor Neagle parking lot.**

If your child drives to school, please instruct him or her to be respectful of our neighbors and to be aware of local parking policies. Students are not allowed to park on Highland Ct.

Our goal is to conduct a smooth daily morning transition and begin instruction on time. With almost 400 students making up our high school student body this year, it is important for us to monitor the number of individuals in the building. Please read the following to help us make our morning arrival as smooth as possible.

On our first day of school, August 21, we will begin with individual class assemblies with the administration and high school faculty. Students will receive their schedules, books, and locker assignments. Following the assemblies, students will attend a condensed schedule of their classes until their departure at 3:15 pm.

**Freshmen should report to the cafeteria downstairs upon arrival.** Students in the other three grade levels should report directly to their homerooms according to rosters posted on the main office bulletin board.

**Other Important Dates and Information**

- September 5, 2019  9-12 Grades Back to School Night
  7:00 pm at High School, 306 Highland Ave.
  Note – a meeting for 9th grade families will begin at 6:15 pm in the cafeteria

Parents and guardians will have an opportunity to follow a shortened version of their child’s schedule and meet their child’s teachers. Parents will learn about the class expectations, and about various school policies such as planner use and the Accountability Plan (A-Plan).

Members of our Parent Teacher Organization (PTO) will be on site for a uniform swap. Come check out our selection of gently used uniforms in all sizes; donate any you no longer need or both! We cannot accept non-uniform items. Please donate those items to the charity of your choice.

**Bus Transportation K-12**
Bus routes and schedules will be available to view on our website on or after Thursday, August 15. We have done our best to maintain and create routes that serve the greatest number of students. Eligible
families who live more than two commonly driven or 1.75 linear miles from the school they attend and live within the region, and who submitted a bus transportation application, were considered when making the routes. Children are not allowed to change their stops/routes without receiving permission from the main office, as the routes are designed to be as efficient as possible.

Students can only use the bus to which they are assigned and cannot switch buses for any reason. Please note that bus route times are estimated and can fluctuate on a daily basis due to unforeseen circumstances, traffic, and weather conditions.

**Dress Code K-12**
Students must be in uniform on the first day of school. Please visit the school’s website (www.mvrcs.com) to view the Parent-Student Handbook, which contains the uniform policy. There are many vendors from whom you may purchase appropriate clothing. Vendors often carry more than one line of clothing, and it is the responsibility of the student and, ultimately, the parent/guardian to make sure the high school dress code is followed (white polo shirt and navy blue slacks, skirts, or skorts). **Faculty and staff will be paying special attention to the dress code and teachers/staff will conduct daily checks. Skirts/skorts and shorts must be of reasonable length, which is defined in the Handbook as being within two inches of the knee.**

**Meal Program, K-12**
The school has contracted with Preferred Meals for meals this year. For more information about the meal program, please visit the Preferred Meals website at www.preferredmeals.com.

**Please note that no school lunches will be served on the first day of the school year. Students should bring a lunch or plan to purchase lunch from one of the local restaurants (juniors and seniors only).**

All meals require a ticket. Tickets may be purchased at the high school from 7:40 am to 3:30 pm. Cash is accepted at the Lower School Annex reception desk, at 30 Laurel St. The high school only accepts checks.

Parents are encouraged to buy tickets in bulk (maximum of two sheets per child) to avoid running out of tickets unexpectedly.

On our website is an application for free and reduced priced meals. Families qualifying for free or reduced meals must also obtain tickets from the office. The tickets used by those families qualifying for free or reduced meals will not identify the child’s status for free or reduced meals.

Families may complete a free or reduced form at any time during the school year if they experience a change in their income. If, based on the form, a change in the student’s meal status is appropriate, the new status will take effect from the date of the new application forward, not retroactive to the beginning of the school year.

**K-12 Attendance Call-In Mail Box**
All parents (K-12) must report a child's absence before 7:45 am. Please call (781) 388-0222 and follow the prompts for either the lower school or the high school. Please state, slowly and clearly, the child's name, grade, and homeroom teacher.

Please see the Parent-Student Handbook for the policies on absences, tardies, and early dismissals.
School Supplies
Individual teachers, for their respective courses, will announce high school supply lists on the first day of school.

Class Syllabuses
Please take time to review class syllabuses with your child during the first week of school. If you have any questions, please reach out to the teacher, the appropriate department chair, or a member of the Leadership Team. Signed syllabuses will be due to the teacher by the end of the first week of school.

K-12 Parent-Student Handbook
Please visit the school’s website for the updated 2019-2020 Parent-Student Handbook on or after August 5, 2019. Each parent and student will be required to sign the Parent-Student Compact and turn it in to their homeroom teachers. This compact will be posted to our website, and is available as the last page of the handbook. Please note that aplan warnings will be given for Handbook forms, syllabuses, and indemnity forms after the first week of school (beginning August 26). Aplan warnings for requested student supplies that will be distributed via syllabuses on day one will begin on September 3. Please note these forms will also be available on Family ID.

High School Campus Information
Please note that students, escorted by faculty members, will transition between the main high school campus (306 Highland Ave.) and the Emerson campus (238 Highland Ave.) at several points throughout the day. Students should be prepared to transition in inclement weather, including rain, snow, and extreme temperatures, and should arrive at school with all necessary garments and supplies, including umbrellas and outerwear.

On behalf of the Mystic Valley Community, we are looking forward to a great 2019-2020 school year!

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