Back to School Information for Parents
Kindergarten through Grade 8

Forms to Complete

Please return the following forms to your child’s homeroom teacher on or before the first day of school. All of these forms are available on our school website, www.mvrcs.com. If your child is participating in our Distance Learning Program, please complete these forms – you do not have to complete the First Week Transportation Form – and email them to your child’s homeroom teacher by the first day of school. Children who do not turn in the forms below on/before their first day of instruction will receive a consequence (card change/Aplan) each day until they are turned in.

- First Week Transportation Form (different form for Kindergarten than for other grades).
- 2020-2021 Indemnity Form for Trafton Park and Kiersted Park.
- Parent-Student Handbook Compact signed by student and parent.

Please refer to the school’s reopening plan and frequently asked questions documents (links below) for more information regarding the school’s revised policies and procedures for safety in addition to the in-person, hybrid, and remote learning.

Reopening Plan link:
Frequently Asked Question link:
https://mysticva.entest.org/MVRC%20Reopening%20FAQ%20v3.pdf

Schedule for the opening of school

- August 27th
  - 1st day of school for 1st grade
  - Kindergarten orientation for half of incoming class (see below)
- August 28th
  - 1st day of school for 4th grade
  - Kindergarten orientation for other half of incoming class (see below)
  - 2nd day of school for 1st grade
- August 31st
  - All grades attend school for full days of instruction
August 27th and 28th  
Kindergarten Orientation
9:30am – 10:30 a.m. 576 Eastern Avenue (doors open at 9:00am)
Please refer to the email sent directly to your family from Mr. Finn on August 21st indicating which session you should attend. All safety protocols mentioned in that email and the school’s Reopening Plan will be followed. Only one parent can accompany each Kindergarten student to their screening. Students will leave with their parent at 10:30am. You will be given the name of your child’s homeroom teacher as you check in if you haven’t already called the school to find out.

Finding Your Child’s Homeroom Before the First Day of School
If you haven’t already called into the school to find out your child’s homeroom teacher, please do so or visit PowerSchool to view who is their teacher. We will also be sending out an email to each family with their child’s homeroom teacher.

K-8 Regular Arrival/Dismissal Procedures
See the following maps on our website for added guidance related to arrival/dismissal procedures.

“Map for Student Arrival Lower School Campus 2020-2021”
“Map for Student Dismissal Lower School Campus 2020-2021”
“Map for 576 Eastern Avenue Arrival 2020-2021”
“Map for 576 Eastern Avenue Dismissal 2020-2021”

Given our safety protocols around social distancing, certain grade levels will only be able to enter the lower school campus (which houses grades 1 through 8) through specific queues that will lead those grade levels to designated doors. The queues will help us maintain social distancing outside of the buildings.

Before entering any building, students will be required to follow the safety protocols referenced in our reopening plan.

ARRIVAL PROCEDURES FOR EACH LOCATION
770 Salem Street (Main Building)
Students in the main building can access their specific entry doors via entrances 1 and 3 as well as the fishbowl. There are restrictions as to which entry door they can use.

- Door A – Students in grades 4, 5 and 7 being dropped off at the fishbowl can use this door. Students in grade 8 or any grade located in 30 Laurel Street (annex) can not be dropped off at the fishbowl.
- Door B – All students in 5th grade as well as those 7th grade students in Ms. Perkins’ and Mr. Francis’ homeroom can use this door.
- Door C – All students in 4th grade, all students in 8th grade and those 7th grade students in Mr. Cerrato’s, Mrs. Vela’s, and Mr. Muehring’s homeroom can use this door.
- Door D – Only 8th grade students in Ms. Ventimiglia’s homeroom and 4th grade students in Ms. Crawford’s homeroom can use this door.
30 Laurel Street (Annex Building)
Students in the annex building can access their specific entry doors via entrances 2, 4 & 5. They cannot be dropped off at the fishbowl and there is no longer a drop off zone in front of 30 Laurel Street. There are restrictions as to which entry door they can use.

- Door E – All students in 1st grade enter through this door.
- Door F – All students in 6th grade enter through this door.
- Door G – All students in 2nd grade enter through this door.
- Door H – All students in 3rd grade enter through this door.

576 Eastern Avenue (Kindergarten Building)
All students will be dropped off at Door I (Eastern Avenue entrance) utilizing the drive up/drop off method. Parents will not be allowed to walk their children to the front door to maintain social distancing.

DISMISSAL PROCEDURES FOR EACH LOCATION
In an effort to maximize social distancing at dismissal, we’ll be utilizing three dismissal times: 3:00pm, 3:15pm and 3:30pm. Please exit your dismissal zone immediately. You’ll need to exit back towards the street. No one will be allowed to cut through the school’s property or buildings. Please minimize the family numbers coming to the campus, trying whenever possible to keep it to one parent. All parents and children 3 years of age and older must wear a mask and practice social distancing while on school property.

We realize many families have multiple students in different grades, which could be spread out across our campus. Those parents will need to retrieve one child from the appropriate zone, exit the property, walk down the street, and re-enter the property into the zone for the second (and any additional) child. NO CUTTING THROUGH SCHOOL PROPERTY WILL BE ALLOWED.

770 Salem Street (Main Building)
3:00pm
- 8th grade students in Ms. Ventimiglia’s homeroom will be dismissed from Door B – parents must wait in zone 5.
- 8th grade students in all other homerooms will be dismissed out of Door D – parents must wait in zone 4
- 7th grade students from Ms. Perkins’ homeroom and Mr. Francis’ homeroom will be dismissed out of Door C – parents must wait in zone 4.
- 7th grade students from Mr. Cerrato’s, Mrs. Vela’s, and Mr. Muehring’s homerooms will be dismissed out of Door A – parents must wait in zone 5.

3:15pm
- All 4th grade students will be dismissed through Door B – parents must wait in zone 5.
- All 5th grade students will be dismissed through Door C – parents much wait in zone 4.

3:30pm
- All students from the main building utilizing the school provided transportation will be walked to the bus staging area.
30 Laurel Street (Annex Building)
3:00pm
- All 6th grade students will be dismissed out of Door E – parents must wait in zone 2.
- All 3rd grade students will be dismissed out of Door H – parents must wait in zone 1.
- All 2nd grade students will be dismissed out of Door G – parents must wait in zone 3.
3:15pm
- All 1st grade students will be dismissed out of Door G – parents must wait in zone 3.
3:30pm
- All students from the annex building utilizing the school provided transportation will be walked to the bus staging area.

576 Eastern Avenue
3:00pm
- Ms. Grandchamp’s homeroom will be dismissed out of Door I – parents must wait in zone 7.
- Ms. Smith’s homeroom will be dismissed out of Door I – parents must wait in zone 9.
- Ms. Penhaligon’s homeroom will be dismissed out of Door I – parents must wait in zone 8.
- Ms. Foely’s homeroom will be dismissed out of Door J – parents must wait in zone 10.
- Ms. Moran’s homeroom will be dismissed out of Door K – parents must wait in zone 11.
- Ms. McKinnon’s homeroom will be dismissed out of Door K – parents must wait in zone 12.
- Mrs. Lane’s homeroom will be dismissed out of Door K – parents must wait in zone 13.
3:30pm
- All Kindergarten students utilizing the school provided transportation will be walked to the bus staging area through Door I and be placed on a shuttle bus.
- Those Kindergarten students taking the bus all the way home will be transferred to their regular bus by staff members at 770 Salem Street.
- Those Kindergarten students utilizing the sibling shuttle bus will be dismissed to zone 6 at the lower school campus by staff members, who will stay with them until a parent arrives.

Other Important Dates and Information

At this time, we do not have any plans to host any back to school nights in a person to person format.

Bus Transportation K-12
Mystic Valley’s business office will be contacting those families that met the eligibility requirements for transportation the week of August 24th. Children are not allowed to change their stop/route or to use the school provided transportation, even if approved in prior years, without receiving permission from the business office first.
First Week Transportation Form

Posted on the school’s website, there is a form you must fill out describing how your child will be getting home from school, regardless of whether they take the bus or not. There is a different form for Kindergarten than for grades 1 through 8. This form must be returned by the first day of school.

Dress Code K-8

Students must be in uniform on the first day of school. Please visit the school’s website (www.mvrcs.com) to view the Parent-Student Handbook, which contains the uniform policy. There are many vendors where you may purchase appropriate clothing. Vendors often carry more than one line of clothing, so it is your responsibility to make sure the darker shades of khakis are purchased. If you are unsure, contact the Leadership Team before removing the tags.

Just a reminder that hair accessories must be functional and be maroon and/or beige (tan).

We will be paying special attention to the dress code and teachers/staff will conduct daily checks. Students who are out of dress code will receive consequences. The dress code is outlined in detail in the Parent/Student Handbook- which is available via the school website.

As stated in our reopening plan, the school is requiring all students K-12 to wear a mask/face covering that adequately covers the nose and mouth.

• Masks must not be vented.
• Masks must be of a solid color. Masks that have strings of a single, solid, different color are permitted, however the strings must be free of designs or logos.
• Designs, decorations, and logos on mask, are not allowed.
• Masks may not have writing or drawing of any kind.

Meal Program K-12

This year, the school has contracted with Preferred Meals. All meals require a ticket. Tickets can be purchased at 770 Salem Street (the fishbowl) or 576 Eastern Avenue from 8:30 a.m. to 2:30 p.m. – this is a new time frame to reduce traffic during arrival/dismissal.

Please remember tickets will not be sold or given to children, regardless of grade. It is the parent’s responsibility to make arrangements with the school for tickets in the event they cannot come to school during the hours listed above. If a parent is having difficulty obtaining tickets, please contact the business manager to work out alternative arrangements.

The prices for milk, breakfast and lunch are:

<table>
<thead>
<tr>
<th>Meal</th>
<th>Full price ($)</th>
<th>Reduced price ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lunch</td>
<td>3.75</td>
<td>0.40</td>
</tr>
<tr>
<td>Breakfast</td>
<td>2.05</td>
<td>0.35</td>
</tr>
<tr>
<td>Milk</td>
<td>0.35</td>
<td></td>
</tr>
</tbody>
</table>

Parents are encouraged to buy tickets in bulk (maximum 2 sheets per child) to avoid running out of tickets unexpectedly. If a child is sent to school without a lunch ticket, an alternative meal will be provided.

New this year – we will not allow parents to drop off meals to the school during school hours to limit visitors coming to the school.

On our website is the application for free and reduced priced meals. Families that qualify for free or reduced meals must also obtain tickets from the office. The tickets used by those families qualifying for free or reduced meals will not reflect the status of any child.
Families may complete a free or reduced form at anytime during the school year if they experience a change in their income. If, based on the form, a change in the student’s meal status is appropriate, the new status will take effect from the date of the new application forward, not retroactive to the beginning of the school year.

There will be no breakfast served in any of our locations until September 1, 2020.

K-8 Attendance Call-In Mail Box
All parents (K-12) must report a child’s absence at their convenience but before 7:45a.m. Please call (781) 388-0222 and follow the prompts to either the lower school or the high school. Please state slowly and clearly the child’s name, grade, and teacher. Remember, do not send you child to school if they have a fever or show any signs of illness.

PLEASE NOTE THAT PARENTS ARE REQUIRED TO CALL IN ALL ABSENCES, EVEN FROM HYBRID/DISTANCE LEARNING PROGRAM.

*Please see the Parent/Student Handbook for the policies on absences, tardies, and early dismissals.

School Supplies
Below is an updated supply list for 2020-2021. These supplies are for in person instruction.

This list of 6 items below are mandatory daily to participate in MVRCS’s In-Person Learning Model.
1. Two small (8 ounces or less) bottles of hand sanitizer
2. Small package of tissues
3. At least one spare mask
4. Backpack
5. Refillable water bottle that meets specifications outlined in the Parent/Student Handbook
6. Personal pencil sharpener with reservoir for pencil shavings
Note: As a temporary safety precaution, the school will allow mechanical pencils to be used during the day.

Condensed Supply Lists
Kindergarten & First:
- Folders: 1 of each color: Red, Purple, Yellow
- 1 pack of pencils
- 1 zippered pencil bag
- 1 box of crayons
- 2 erasers
- 2 glue sticks
- 1 pair of Fiskars scissors
- 1 dry erase board (8X11)
- 1 pack of expo markers no more than 4 markers
- 1 Gallon size Ziplock bag labeled with your child’s name to hold the individual hand sanitizer
- 1 Ziplock bag labeled with your child’s name to hold an extra uniform (shirt, pants, underwear, socks)
Second through Sixth:
- Folders: 1 of each color: Blue, Red, Purple, Yellow
- 1 pack of pencils
- 1 pack of pens
- 1 zippered pencil bag
- 1 box of crayons
- 2 erasers
- 2 glue sticks
- 1 pair of Fiskars scissors
- 1 dry erase board (8X11)
- 1 pack of expo markers no more than 4 markers
- 1 notebook
- 1 Gallon size Ziplock bag labeled with your child’s name to hold the individual hand sanitizer

Seventh & Eighth:
- Accordion
- Math Notebook: Blue
- Science Notebook: White
- History Notebook: Green
- English Notebook: Purple
- Spanish Notebook: Red
- Latin Notebook: Yellow
- 1 pack of pencils
- 1 pack of pens
- 1 zippered pencil bag
- 1 box of colored pencils
- TI-83 plus or TI-84 calculator (for Algebra 1 and Geometry classes only)
- 1 Gallon size Ziplock bag labeled with your child’s name to hold the individual hand sanitizer

K-12 Parent/Student Handbook
The 2020-2021 Parent/Student Handbook is posted on the school’s website. Each parent and student will be required to sign the parent/student compact and turn it in to their homeroom teachers on their first day of school.